

**CHADDS FORD TOWNSHIP SEWER AUTHORITY**  
**MINUTES of the MEETING of JUNE 16, 2009**  
**Meeting No. 236**

The 236<sup>th</sup> meeting of the Chadds Ford Township Sewer Authority was held on this date in the Chadds Ford Township building.

Present: Chairman Keith Klaver, Vice-Chairman Roland Martin, Secretary Amanda Konyk and Member Marc Altman.

Also attending were J. Michael Sheridan, Esq., Authority solicitor; Joseph DiMatteo, Delcora foreman; Evan Andrews, Authority engineer; Joseph Barakat and Valerie Hoxter.

Chairman Klaver called the meeting to order at 7:02 p.m.

ANNOUNCEMENTS

1. At Klaver's request, Konyk reviewed the Delcora annual meeting which she attended.
2. Klaver announced that he, Andrews, Barakat and Supervisor Thorpe met on June 16<sup>th</sup> to review Turners Mill capacity. Andrews will provide a proposal in which he will outline possible alternatives to expanding the capacity at Turners Mill.

MINUTES

1. Upon motion and second (Altman/Konyk) the Board unanimously approved the minutes of the meeting of May 19, 2009.
2. Upon motion and second (Konyk/Martin) the Board unanimously approved the minutes of the special meeting of June 9, 2009.

PUBLIC COMMENT

There was no public comment.

DELCORA/RIDINGS WASTEWATER TREATMENT PLANT

1. See attached report from Delcora.
2. There were no violations reported for the month of May 2009. Monthly wastewater treatment averaged 42,934 gallons per day.
3. DiMatteo reported that the wash pump motor failed in May. It was discovered that the motor was wired for a higher voltage. As there were other things identified that may have contributed to the failure, Siemens will send a technician to the plant to evaluate the problem in the coming week. The sand filter operated alone while the motor was being replaced.

DELCORA/TURNERS MILL WASTEWATER TREATMENT PLANT

1. See attached report from Delcora.
2. There were no violations reported for the month of May 2009. Monthly wastewater treatment averaged 46,500 gallons per day.

3. DiMatteo reported that the Turners Mill lifts are working very well.

#### MANAGER'S REPORT

1. Barakat gave the Board an update on the Novakis (Springwater Plaza) property connection. The construction cost estimates are the same for either connection to Chadds Ford or Concord. Klaver confirmed there is no action required by the Board at this time, but asked Andrews to review sketches of the two options in preparation for possible future action.
2. Barakat asked for confirmation from the Board regarding the type of fencing to be installed at the Woodlands Pump station. Klaver asked Barakat to provide a couple of options with proposals at the next meeting.
3. Barakat updated the Board on the status of the Authority's requests for proof of operations/maintenance agreements from private sewer plants in the Township (Knightsbridge and Springhill Farm). To date, he has only received information from Knightsbridge. Klaver summarized that Authority oversight of private systems is necessary to confirm there is a valid licensed operator at each facility. He and Sheridan further clarified that, should the DEP determine there has been inadequate operation of a private facility, there could be additional oversight required on the part of the Township or Authority.

#### ENGINEER'S REPORT

1. See attached report from Pennoni.
2. Andrews reviewed the bid items, process and timing for the Ridings projects. Upon motion and second (Altman/Konyk) the Board unanimously authorized Andrews to proceed with the bids for construction by dividing the bids into two parts: 1) requirements of the Consent Order (equalization and screening); and 2) backup generator with necessary electrical work, along with refurbishing the SBR including the option of automatic wasting and necessary valve repairs.
3. Andrews informed the Board he would send a letter to the DEP on 6/17/09 officially informing them of the decision not to move forward with the Ridings plant diversion. Klaver commented that he spoke with Jesse Goldberg at the DEP, who was appreciative that the Board went through with the study. Although disappointed with the decision, Goldberg was supportive of the Board moving forward under the Consent Order.
4. Andrews reviewed metering reports with the Board. Konyk reviewed I&I materials she received at the Delcora meeting. Klaver asked Barakat to mention consideration of I&I inspection of Township properties to the Supervisors. This inspection could be done as part of a property sale. Pending approval, Klaver asked Hoxter to include a copy of Delcora's I&I flyer in the next quarterly billing. Barakat suggested the Authority submit an article to the Chadds Ford Civic Association to educate the Township on I&I issues. Klaver asked Konyk to coordinate publishing such an article. Altman mentioned that the Supervisors previously approved pre-sale inspection of properties already connected. Martin mentioned that this is only a certification that the home is connected if it is in the service area. Klaver asked Barakat to confirm what the Ordinance provides for with regard to inspection, fees, etc. and to report to the Board.

5. Klaver asked Andrews to follow up with John Renzo to ensure he makes grease trap inspections at Brandywine Prime, the Bistro and Cattie Shack, as well as a water reading at the Brandywine River Hotel in June.
6. Klaver informed the Board he is planning to coordinate a visit with Siemens to discuss going forward with the purchase contract and to negotiate a settlement.
7. Klaver asked Andrews to put the Brandywine River Hotel back on the list of properties with private systems to be visited in the fall.

#### SOLICITOR'S REPORT

1. Sheridan discussed two delinquent accounts. After discussion, Klaver informed the Board that Egan and Hoxter have spent a lot of time clearing up some outstanding accounting issues. Most notably, are customers with outstanding balances from third or fourth quarter of 2008, who apparently never received the invoices for those quarters. Hoxter has reversed finance charges which have accrued on those accounts, and is sending out copies of the past due invoices with a letter explaining we believe they may not have received the original invoices. Hoxter commented that she is still in the process of clearing these up.

#### TREASURER'S REPORT

1. Hoxter reviewed new check scanning capability with the recently opened accounts at DNB Bank. The two accounts will eventually serve as our operating accounts.
2. Klaver reviewed a letter received from counsel for account HR0243. He informed all that the property owner (who previously appeared before the Board) went back to the Supervisors and requested completion of their Planning Module. Klaver also met with the property owner and agreed to grant financial hardship status. Klaver and Egan discussed this case and agreed on the approach.
3. Hoxter reviewed an ongoing issue with the landscaping company damaging the lawn of the Sammut property while accessing the Smithbridge pump station. As approved by the Board at a previous meeting, Hoxter is not releasing checks for payment of landscaping services until the lawn is repaired as promised by the owner of the company. Once the repairs are made (set for completion on 6/16/09), the Authority will switch to the service used throughout the Township. Barakat indicated he intends to combine all Township lawn care services in 2010.
4. Hoxter reviewed recent conversations with the management company for The Commons at Chadds Ford regarding a possible rate study. After discussion by the Board, Klaver indicated any rate study should be deferred until there is more information on the capital costs the Authority will incur in the near future.
5. Klaver reviewed the financial statements and informed the Board that disbursements reports will now be generated under the old format for purposes of efficiency. Konyk thanked Egan and Hoxter for their work on behalf of the Authority, and commented that that the time put in by Egan on financial matters, as well as customer relations, is yielding positive results in the community. Altman offered his endorsement of Konyk's comments. Upon motion and second (Klaver/Altman) the Board unanimously approved the payment of bills in the amount of \$54,971.95 through the issuance of checks, debit

and automatic account withdrawals. Hoxter mentioned this amount included the first Consent Order payment of \$3,846.00 due in July.

OLD BUSINESS

1. Klaver commented on the DEP's recent letter regarding Calvary Church. He asked Barakat to follow up with Henderson to confirm Calvary will be connecting to the Knightsbridge plant.

NEW BUSINESS

1. The Board discussed updating the website regarding the Woodlands fence and future work at Ridings when information becomes available.

ADJOURNMENT

Upon a motion by Altman and a second by Konyk, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,  
Valerie Hoxter  
Assistant Secretary/Assistant Treasurer