

CHADDS FORD TOWNSHIP SEWER AUTHORITY
MINUTES of the MEETING of FEBRUARY 17, 2009
Meeting No. 231

The 231st meeting of the Chadds Ford Township Sewer Authority was held on this date in the Chadds Ford Township building.

Present: Chairman Keith Klaver, Vice-Chairman Roland Martin, Treasurer Jim Egan, Secretary Amanda Konyk and Member Marc Altman.

Also attending were J. Michael Sheridan, Esq., Authority solicitor; Joseph DiMatteo, Delcora foreman; Evan Andrews, Authority engineer; Michael DiSantis, Delcora; and Valerie Hoxter.

Chairman Klaver called the meeting to order at 7:05 p.m.

ANNOUNCEMENTS:

1. Klaver announced that there was an informational meeting on January 22, 2009 which all members attended. The primary purpose of the meeting was to discuss organizational structure of the Board.
2. Klaver announced that he and Konyk held several meetings to discuss grant opportunities. Egan also attended one of the meetings to discuss grants.

MINUTES:

The minutes of the January 20, 2009 meeting were approved on a motion by Altman and a second by Egan.

PUBLIC COMMENT: NONE

DELCORA/RIDINGS WASTEWATER TREATMENT PLANT

1. See attached report from Delcora.
2. There were two solids violations reported for the month of January 2009. Delcora attributes the violations to the mechanical failure of the Siemens filter. Monthly wastewater treatment averaged about 37,000 gallons per day.
3. Delcora and the Board discussed Siemens' proposed chemical fix for the Ridings Plant. DiSantis commented that Delcora will work with the Board and Siemens and mentioned that the chemical feed will require monitoring by Delcora personnel. They will keep working with the blending unit, but cautioned that it has the potential to cause system failure. In addition, they know of no other similar plants that require chemicals in this way. DiSantis recommended that the Board contact DEP regarding the addition of chemicals, as this change could affect the permit. Klaver, Konyk and Sheridan will discuss the use of chemicals in their call with the DEP. During the meeting, representatives from Delcora and Pennoni expressed concern over the capability of the Siemens filter.
4. Upon motion and second (Altman/Martin) the Board authorized Pennoni (Evan Andrews) to re-open the disc filter bid process. Andrews will send the Board-approved bid specs

and advertising information to Hoxter. The Board authorized Hoxter to advertise for bids.

5. Upon motion and second (Martin/Altman) the Board authorized Andrews to work with Martin to develop a transition plan in the event the Board decides to discontinue use of the current disc filter.
6. The Board agreed to a special meeting, scheduled for Friday, March 6, 2009 at 7 p.m. to review bids received as a result of re-opening the disc filter bidding process. Klaver asked Hoxter to advertise the special meeting.

DELCORA/TURNERS MILL WASTEWATER TREATMENT PLANT:

1. See attached report from Delcora.
2. There were violations reported for the month of January 2009. Monthly wastewater treatment averages 43,000 gallons per day.
3. After review of Dutchland warranty requirements, Martin asked if there has been any verification of warranties on other equipment. Much of the equipment is coming up on one-year, but there may be some with three-year warranties. Konyk recommended the Board complete registration of equipment in the event there are any future disputes or problems. Martin will review warranties. Sheridan commented that Toll Brothers provided a Maintenance Guarantee for structural integrity and functioning of the Turners Mill Plant. Klaver mentioned that there are still funds in escrow with the Township.

ENGINEER'S REPORT:

1. See attached report from Pennoni.
2. Andrews reported on an available Lakeside raptor screen that East Goshen Township owns but no longer needs. The Board discussed possible costs to purchase and relocate the screen. Klaver asked Andrews to gather more information and report back to the Board with more accurate cost estimates.
3. Andrews reviewed Turners Mill current plant capacity with the Board, and discussed possible timing for (and constraints to) adding additional capacity in the future. The Board concluded to defer more extensive review until future amendments to the 537 Plan are proposed by the Township.
4. Upon motion and second (Altman/Konyk) the Board authorized Klaver to sign and Andrews to submit Part II Permit as required by 3/15/09.
5. Klaver suggested the Board defer discussion of the Chapter 94 Report until the March meeting. At Klaver's request, Andrews will email information to the Board for their review and comment prior to the March meeting.

SOLICITOR'S REPORT:

1. Sheridan reported on the current lien list. New liens will be filed on February 18, 2009.
2. Sheridan reviewed the letter of response and Financial Security Agreement for Calvary

Church.

TREASURER'S REPORT:

1. Egan presented the 2009 Budget before capital expenditures, which the Board approved upon motion and second (Konyk/Martin). Altman requested that Egan work with Martin to put selected budget information on the website. Konyk, Martin and Andrews will present a budget for capital items in the March meeting.
2. Egan discussed the financial statements for January 2009.
3. Hoxter reminded the Board that a Statement of Financial Interests from each Board member is required by PMA, and that there are several still outstanding.
4. The Board approved the payment of bills in the amount of \$28,119.12 (plus \$948.00 for J. Michael Sheridan's January bill) through the issuance of checks, debit and automatic account withdrawals.
5. The Board approved the purchase of a laptop computer by Egan/Hoxter. The amount will not exceed \$1000.
6. The Board approved the appointment of Merves, Amon and Barsz, LLC as auditors for 2008.

OLD BUSINESS:

Klaver mentioned that Altman had submitted a proposed Authority Mission Statement, and suggested that Board members review and discuss at a future meeting.

EXECUTIVE SESSION:

During the meeting Klaver held an executive session, after which he reported that during the session the Board reviewed litigation matters.

NEW BUSINESS:

Konyk reviewed the grant application that was submitted for the Authority. Her research indicates there may be other grant opportunities available. Konyk will report any additional information to the Board at a future meeting. Klaver mentioned that the Board, with Garry Paul's assistance, will continue to seek opportunities through the Township and the Federal Stimulus Package.

Upon motion and second (Martin/Altman) the Board unanimously appointed Valerie Hoxter as Assistant Secretary/Assistant Treasurer.

ADJOURNMENT: The meeting was adjourned at 10:35 p.m. on a motion from Altman and a second by Egan.

Respectfully submitted,
Valerie Hoxter