

**CHADDS FORD TOWNSHIP SEWER AUTHORITY**  
**MINUTES of the MEETING of JANUARY 20, 2009**  
**Meeting No. 230**

The 230th meeting of the Chadds Ford Township Sewer Authority was held on this date in the Chadds Ford Township building.

Present: Chairman Keith Klaver, Vice-Chairman Marc Altman, Treasurer Jim Egan and Members Roland Martin and Amanda Konyk. Konyk replaces former Member Paul Koch.

Also attending were Garry Paul, Board of Supervisors' liaison to the Authority; J. Michael Sheridan, Esq., Authority solicitor; Joseph DiMatteo, Delcora foreman; Evan Andrews, Authority engineer; Michael DiSantis, Delcora; and Valerie Hoxter temporarily filling in for Mary Walter.

Chairman Klaver called the meeting to order at 7:05 p.m.

The first order of business was the reorganization of the Board.  
Upon motion and second (Martin/Konyk), Keith Klaver was unanimously re-elected Chairman.

Upon motion and second (Klaver/Altman) Roland Martin was unanimously elected Vice-Chairman.

Upon motion and second (Klaver/Martin) Amanda Konyk was unanimously elected Secretary.

Upon motion and second (Klaver/Altman) Jim Egan was unanimously elected Treasurer.

The following appointees were approved by vote of the Board:

Solicitor - J. Michael Sheridan, Esq.; (Konyk/Klaver)

Engineer – Pennoni and Associates Engineering at the rates specified in the request for proposal submitted to the Board; (Martin/Egan)

Depository for funds - Sovereign Bank (Egan/Altman); the signature cards and other necessary paperwork at the bank will be changed to reflect changes in Board membership.

Asst. Secretary/Asst. Treasurer – appointment for this position will be postponed with Valerie Hoxter temporarily serving in this capacity. Klaver also informed everyone that regularly scheduled office hours have been discontinued.

Auditor – appointment for Auditor will be discussed at February's meeting.

**ANNOUNCEMENTS:**

1. Klaver and Egan met with Konyk on 1/19/09, and met with Hoxter to review 2009 budget.
2. Klaver announced that Mary Walter requested a medical leave effective 1/1/09.

MINUTES:

The minutes of the December 16, 2008 meeting were approved on a motion by Altman and a second by Egan.

PUBLIC COMMENT: NONE

DELCORA/RIDINGS WASTEWATER TREATMENT PLANT

1. See attached report from Delcora.
2. There were no violations reported for the month of December 2008.
3. The disc filter malfunctioned on December 3<sup>rd</sup>. A Siemens representative came on site and new filter panels were shipped up to be installed by Delcora staff. The disc filter was inspected by a Siemens representative and put back into service on December 5<sup>th</sup>. Flow was blended with the disc filter and the sand filter. The disc filter malfunctioned again on December 15<sup>th</sup> after excessive heavy rainfall. Siemens returned on December 15<sup>th</sup> and replaced the spokes and filter panel with newly designed units. The unit was put back into service on December 19<sup>th</sup>.

DELCORA/TURNERS MILL WASTEWATER TREATMENT PLANT:

1. See attached report from Delcora.
2. There were no violations reported for the month of December 2008.
3. Delcora and Pennoni continue to have discussions with Dutchland regarding the capability of the filter system. The Board requested Pennoni to review all continuing warranty requirements of Dutchland.

ENGINEER'S REPORT:

1. See attached report from Pennoni.
2. Klaver reported that the manhole covers located in the Post Office parking lot were replaced on an emergency basis in December.
3. The Board approved the flow metering proposal from Delcora, as recommended by Pennoni. The metering project will take place through 9/30/09 in accordance with the requirements of the DEP's CAP. Approved cost was \$7,189 per each site.

In addition the Board approved testing of the Woodland pump station as required by the CAP.

SOLICITOR'S REPORT:

1. Sheridan reported that the Consent Decree with the DEP was finalized in early January 2009, and generally outlined the requirements.
2. Sheridan and Klaver discussed the status of the Pennvest financing arrangement.
3. Sheridan indicated that discussions are ongoing with representatives of the Calvary Church.

#### TREASURER'S REPORT:

1. Egan discussed the unaudited financial statements as of 12/31/08 and the year then ended.
2. Egan reviewed the draft Budget for 2009.
3. Hoxter requested the Statement of Financial Interests from each Board member as required by PMA.
4. The Board approved the payment of bills in the amount of \$48,137.24, through the issuance of checks, debit and automatic account withdrawals.

#### OLD BUSINESS:

Martin informed everyone that the website is now live. He mentioned that Phil Wenrich deserved thanks for his help and efficiency in getting the site up and running. We will add the new site address to the next quarterly bill in April. Klaver asked Hoxter to provide information regarding the new office hours for inclusion on the website.

#### EXECUTIVE SESSION:

During the meeting Klaver held an executive session, after which he reported that during the session the Board reviewed litigation matters.

#### NEW BUSINESS:

Klaver opened discussion on Altman's suggested approach to restructuring the Board. He asked the Board to give thought to the approach and to attend an informational meeting on January 21<sup>st</sup> to prepare for action at February's meeting.

Klaver indicated that Konyk will take the lead in identifying grant opportunities for the Authority.

Meeting dates for 2009 were finalized. Klaver asked that they be posted on the website, along with the officers as elected at this meeting.

ADJOURNMENT: The meeting was adjourned at 9:25 p.m. on a motion from Altman and a second by Egan.

Respectfully submitted,  
Valerie Hoxter